

**EXTRACT OF THE MINUTES OF THE SPECIAL COUNCIL MEETING OF THE  
MATATIELE MUNICIPAL COUNCIL HELD AT THE MPHARANE OPEN GROUNDS,  
IN WARD 13 ON THURSDAY, 30 MAY 2019 AT 11H30.**

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**3. ATTENDANCE REGISTER AND APPLICATION FOR LEAVE OF ABSENCE**

**Present**

**Councillors**

1. Cllr. N. Mshuqwana	Speaker of Council
2. Cllr. M.M. Mbedla	His Worship, the Mayor
3. Cllr. S. Mngenela	Chief Whip
4. Cllr. N.A. Nkukhu	Member of Council
5. Cllr. N. Ngwanya	Member of Council
6. Cllr. T. Dyantyi	Member of Council
7. Cllr. S.C. Maphasa	Member of Council
8. Cllr. P.Z. Bono	Member of Council
9. Cllr. I.N. Maketela	Member of Council
10. Cllr. W.K. Leballo	Member of Council
11. Cllr. S.M. Mzozoyana	Member of Council
12. Cllr. F.P. Libaziso	Member of Council
13. Cllr. M.J. Mtoto	Member of Council
14. Cllr. N.P. Xaki	Member of Council
15. Cllr. T.P. Likobela	Member of Council
16. Cllr. S. Vikwa	Member of Council
17. Cllr. P.T. Hloele	Member of Council
18. Cllr. N.I. Makhube	Member of Council
19. Cllr. A.N. Mpopo	Member of Council
20. Cllr. F. Shale	Member of Council
21. Cllr. N. Moshoeshoe	Member of Council
22. Cllr. L.E. Nkamba	Member of Council
23. Cllr. X. Mnconywa	Member of Council
24. Cllr. J.G. van Wyhe	Member of Council
25. Cllr. H.M. Mdingi	Member of Council
26. Cllr. E.K. Sephuhle	Member of Council
27. Cllr. N.S.N. Paula	Member of Council
28. Cllr. T.L. Mohoto	Member of Council
29. Cllr. K.C. Biggs	Member of Council
30. Cllr. J. Mabula	Member of Council
31. Cllr. T.S. Sheane	Member of Council
32. Cllr. W.C. Mdolomba	Member of Council
33. Cllr. S. Mgolombane	Member of Council
34. Cllr. M.S. Booi	Member of Council

35. Cllr. L.T. Mothapa	Member of Council
36. Cllr. N. Mosebetsane	Member of Council
37. Cllr. L.E Stuurman	Member of Council

### **Traditional Leaders**

1. Chief M.A. Nkosana	Member of Council
2. Chief T.S. Quali	Member of Council
3. Chief M. Mgubo	Member of Council
4. Chief M. Ntlola	Member of Council
5. Chief K.R. Letuka	Member of Council
6. Chief T. Lebenya	Member of Council
7. Chief P.R. Matoetoe	Member of Council

### **OFFICIALS**

1. D.C.T. Nakin	Municipal Manager
2. Mr. S.M. Mbedla	GM: Community Services
3. Mr. N.R. Xolo	GM: Corporate Services
4. Ms. T.S. Ntsalla	GM: Economic Development and Planning
5. Mr. K. Mehloakulu	Acting Chief Financial Officer
6. Ms. O. Mabovula	Secretary to the Speaker
7. Ms. A. Mfolozi	PA to the Mayor
8. Ms. M. Molefe	Executive Secretary: Office of the MM
9. Mr. S. Ntabeni	PA to the Chief Whip
10. Mr. B. Ndayi	Coordinator: Secretariat Services
11. Mr. K. Lelatsa	Committee Officer
12. Ms. S. Tshaka	Committee Officer
13. Ms. N.P. Makupula	Committee Officer

### **Others Present**

None

### **Applications for Leave of Absence**

1. Cllr. N.B. Nkomo	Member of Council
2. Cllr. T.F. Mohatla	Member of Council
3. Cllr. N.C. Ludidi-Mzonke	Member of Council
4. Cllr. M.E. Motloli	Member of Council
5. Cllr. M.C. Setenane	Member of Council
6. Cllr. S. Baba	Member of Council

Cllr. L.E. Nkamba **MOVED** and Cllr. N. Ngwanya **SECONDED**

It was then **RESOLVED** that the applications for leave absence be **ACCEPTED**.

*The Chairperson asked if there were any contrary views and there were no contrary views expressed by Members of Council.*

**Absent**

**Councillors and Traditional Leaders**

- |                              |                   |
|------------------------------|-------------------|
| 1. Cllr. P.A. Mohale         | Member of Council |
| 2. Cllr. N.A. Ganya          | Member of Council |
| 3. Cllr. C.N. Sithole        | Member of Council |
| 4. Cllr. C.N. Sambane        | Member of Council |
| 5. Cllr. C.L. Nxesi          | Member of Council |
| 6. Cllr. W.B. Potwana        | Member of Council |
| 7. Cllr. T.C. Mshuqwana-Galo | Member of Council |
| 8. Cllr. N. Njobe            | Member of Council |
| 9. Chief R.J. Maketela       | Member of Council |
| 10. Chief N. Ludidi          | Member of Council |

**4. APOLOGY**

- |                  |                                    |
|------------------|------------------------------------|
| 1. Ms. N. Ntloko | Acting GM: Infrastructure Services |
|------------------|------------------------------------|

Cllr. I.N. Maketela **MOVED** and Cllr. P.Z. Bono **SECONDED**

It was then **RESOLVED** that the apology be **ACCEPTED**.

*The Chairperson asked if there were any contrary views and there were no contrary views expressed by Members of Council.*

## MINUTES

### 1.1.2 BUDGET AND TREASURY OFFICE

#### 1.1.2.1 SECTION A (OCCASIONAL REPORTS) – ITEMS FOR CONSIDERATION AND APPROVAL

##### 10.1.2.1.1 2019/20-2021/22 MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK REPORT

(File No:)

(Author: Acting Chief Financial Officer/KM/PN)

(1<sup>st</sup> Level: MTM – 13/05/2019)

(2nd Level: Budget Steering Committee – 17/05/2019)

(3rd Level: EXCO – 22/05/2019)

(4th Level: Council – 30/05/2019)

### **PURPOSE**

To present to Council the MTREF report for 2019/20 and two outer years 2020/21 and 2021/22 for consideration and recommendations for approval by Council before start of the 2019/2020 financial year.

### **SALIENT POINTS FROM THE DELIBERATIONS**

None

Cllr. S. Mngenela **MOVED** and Cllr. P. Xaki **SECONDED**

It was then **RESOLVED**

1. That, the annual budget of the municipality for the year 2019/20; and its indicative for the two projected outer years 2020/2021 and 2021/2020 as outlined on the report be tabled as set out in the following:
  - Operating Revenue by source of R505, 351, 549
  - Operating Expenditure by source of R388, 292, 102
  - Capital Expenditure by source and municipal vote of R178, 384, 250
  - Total budget of R566, 676, 352
2. That the Council approves the following tariff increases for the 2019/20 financial year
  - Property rates tariff increase of 5% and first R65 000 property values as exemption, 40% rebates on all residential properties, 15% rebates on all commercial and

government properties, 70% on farm properties, 15% rebates on industrial properties and 100% rebates to all municipal properties.


- Refuse tariff increase of 7%.
- Electricity tariff increase of 13.07% as per NERSA guideline.
- That all other municipal tariffs increase by 5%.

3. That, Council tables the reviewed policies as listed below,

1. Appointment of consultant's policy,
2. Banking and investments policy,
3. Budget policy,
4. Cash management policy,
5. Cash shortage policy,
6. Credit control and debt collection policy,
7. Customer care policy,
8. Customer incentive scheme policy,
9. Data backup policy,
10. Debt capacity policy,
11. Donor finance policy,
12. Electricity token policy,
13. Entertainment & refreshments policy,
14. Unclaimed deposits policy,
15. Fraud prevention plan 2019-20,
16. Gifts policy for officials,
17. Grants & donation policy,
18. GRAP framework policy,
19. Indigent Policy,
20. Cash-up Policy,
21. Fixed Assets Policy,
22. Payment Policy,
23. Petty Cash Policy,
24. Rates Policy,
25. Special Services Policy,
26. Strategy to improve Debtor policy,
27. Supply Chain Management Policy,
28. Tariff Policy,
29. Use of Credit Card Policy and
30. Virement Policy.
31. Infrastructure procurement and delivery management policy.

**COUNCIL RESOLUTION NUMBER CR 683/30/05/2019**

*Certified a true extract from the Minutes of the Special Council Meeting held on 30 May 2019.*



**Cllr. N. Mshuqwana**  
**SPEAKER OF COUNCIL**

**DATE:** 03/06/2019